

WASHINGTON TOWNSHIP PLANNING BOARD
SUBDIVISION APPLICATION FORM
PART B - PRELIMINARY APPROVAL CHECKLIST
(Required Only For Preliminary Subdivisions)

Applicant's Name _____

Indicate (Y) or (N) for compliance with Checklist Items 1 through 15 below:

ITEMS REQUIRED FOR A COMPLETE APPLICATION (1 through 23)

1. ___ Twenty-one folded prints of subdivision plat showing all information required by Chapter 175, Subdivision of Land, §§ 175-24 and 175-27.
2. ___ Six completed applications (Parts A, B and C).
3. ___ Payment of administrative fee and review deposits.
4. ___ Payment of property taxes. Property taxes paid through _____, 20 ____
Next taxes due on _____, 20 ____ Signed _____ Tax Collector
5. ___ For corporations and partnerships for applications with more than five lots, submit names of holders owning 10% or more of interest.
6. ___ If applicant is not owner, submit letter from owner authorizing submission of plan.
7. ___ If phasing of construction is proposed, plat shall show boundary of each section on which final approval will be requested.
8. ___ Development Impact Statement (seventeen (17) copies). (Chapter 175, Subdivision of Land, § 175-27Q.)
9. ___ Surface Water Management Plan (four copies). (Chapter 175, Subdivision of Land, § 175-49, Surface water management standards.)
10. ___ For proposed flag lot(s), submit the necessary documents demonstrating compliance with Chapter 217, Zoning, § 217-37.
11. ___ Wetlands delineation and documentation per Chapter 175, Subdivision of Land, § 175-27V, **and** a letter recommending approval from the Planning Board environmental consultant.
12. ___ Soil disturbance application. Compliance with Chapter 164, Soil Removal, § 164-12, Fees.
13. ___ Letter from Township Engineer stating that plat complies with ordinance requirements and all information required by ordinance to accompany plat has been received.
14. ___ Phase I Geological Checklist (If property within Carbonate Area District)
15. ___ Completeness determination at Planning Board meeting.

THE FOLLOWING SHALL BE SUBMITTED PRIOR TO SCHEDULING FOR PUBLIC HEARING

16. ___ Property corners and road locations must be clearly marked by the applicant prior to site inspection by the Major Subdivision Committee. Appointments with the Major Subdivision Committee must be arranged by the applicant after submission of application.
17. ___ Copy of completed application form for Morris County Soil Conservation District.
18. ___ Copy of completed application form for Morris County Planning Board.
19. ___ For applications with public water supplies:
 ___ Letter from water supplier stating water service availability per Chapter 175, Subdivision of Land, §§ 175-22E(1) and 175-34C.
 ___ Letter from Fire Department stating that waterlines and fire hydrants are adequate and approved per Chapter 175, Subdivision of Land, § 175-22E(2).
20. ___ Letter from solid disposal contractor stating agreement to provide collection services from the development.
21. ___ Letters from electric and telephone and cable TV companies showing that underground utilities will be installed by them

EXHIBITS TO BE SUBMITTED AT LEAST FIVE DAYS PRIOR TO PUBLIC HEARING

22. ___ Proof of publication of public notification in official newspaper.

23. ___ Affidavit of service of notice of hearing to property owners within 200 feet, and others as required by § 111-32B through J.