

**WASHINGTON TOWNSHIP PLANNING BOARD
SUBDIVISION APPLICATION FORM
PART A - GENERAL INFORMATION
(Required For All Subdivisions)**

Fee Paid \$ _____ Date Received _____
Deposit Paid \$ _____ Date Received _____

1. Date of Application: _____

2. Type of Application: (check applicable items)
 ___ Minor Subdivision ___ Sketch Plat
 ___ Lot Line Adjustment ___ Preliminary Subdivision
 ___ Time Extension ___ Final Subdivision
 ___ Resolution Amendment ___ Variance
 ___ Concept Plan ___ Other

3. Applicant's name, address, phone number and E-mail address:

4. Present owner's name, address, phone number and E-mail address:

5. Attorney's name, address, phone number and E-mail address (if applicable):

6. Location of Subdivision:
 Street _____
 Block _____ Lot _____ Zone _____

7. Area of tract to be subdivided: _____ Acres

8. Total number of lots in subdivision _____
 Number of proposed flag lots _____

9. Are there any recorded restrictions that apply to the land to be subdivided which are not shown on the plat?
 Yes _____ No _____

10. Development plans: (check one)
 ___ Sell lots only ___ Construct home(s) for sale
 ___ Other (specify) _____

11. Has this tract been involved in a prior application before the Planning Board or Board of Adjustment? Yes ____ No ____
If yes, name of Board _____ Date _____
Type of application _____
Action taken _____
12. Name, address, E-mail address, phone number and title of person preparing the plan:

13. I hereby certify that the above information is correct to the best of my knowledge.

Applicant's Signature

WASHINGTON TOWNSHIP PLANNING BOARD
SUBDIVISION APPLICATION FORM
PART B - FINAL APPROVAL CHECKLIST
(Required Only For Final Subdivisions)

Applicant's Name _____

Indicate (Y) or (N) for compliance with Checklist Items 1 through 13 below:

ITEMS REQUIRED FOR A COMPLETE APPLICATION (1 through 12)

1. ___ Submission must be within three years of the resolution of preliminary subdivision approval ; the preliminary resolution must be perfected and preliminary plans signed by the Planning Board.
2. ___ Plats: 15 folded sets of final plat and three folded sets of final construction plans showing all information required by Chapter 175, Subdivision of Land, § 175-24 and §175-28.
3. ___ Six completed applications (Parts A, B and D).
4. ___ Payment of administrative fee and review deposits.
5. ___ Proof that all taxes and assessments on the property are paid to the date Property taxes paid through _____ , 20 ____ . Next taxes due on _____ 200 ____ .
Signed _____ Tax Collector.
6. ___ Proof that lot and block numbers have been approved by Tax Assessor's office.
7. ___ Letter from M.U.A. or Board of Health approving facilities for water and sewage and updating prior letters sent for preliminary.
8. ___ For corporations and partnerships for applications with more than five lots, submit names of holders owning 10% or more of interest.
9. ___ Current letters from water supplier, solid waste disposal service updating letters submitted with preliminary plat.
10. ___ Letters from electric and telephone and cable television companies stating that underground utilities will be installed by them.
11. ___ Letter from Township Engineer stating that plat complies with ordinance requirements and all information required by ordinance to accompany plat has been received.
12. ___ Completeness determination at Planning Board meeting.

THE FOLLOWING SHALL BE REQUIRED PRIOR TO SCHEDULING THE FINAL HEARING:

13. ___ Letter from Engineer indicating:
 - (a) Engineer in receipt of proper utility map.
 - (b) Improvements have been properly constructed.
 - (c) Listing of improvements to be installed and costs to be covered by performance guaranty.
 - (d) Items and costs for maintenance guaranty.
 - (e) Final plat conforms to preliminary.
 - (f) All improvements required by preliminary approval have been satisfactorily installed, except those not required by Chapter 175, Subdivision of Land, § 175-31A for which performance guaranty has been properly posted per Chapter 175, Subdivision of Land, § 175-31B.
 - (g) Ordinance changes do not require additional improvements.

